



eMedEd



All Financial Relationships Disclosure Form (Planners, Faculty, and Others)

Name of Individual:

Title of Continuing Education:

Date and location of Education:



Individual's prospective role(s) in education

Identify the prospective role(s) that this person may have in the planning and delivery of this education (choose all that apply)

☐ Planner

Examples: planning committee, staff involved in choosing topics, faculty, or content

☐ Teacher, Instructor, Faculty

☐ Author, Writer

☐ Reviewer

☐ Other

As a prospective planner or faculty member, we would like to ask for your help in protecting our learning environment from industry influence. Please complete the form below and return it to _____ at _____ by _____

The ACCME Standards for Integrity and Independence require that we disqualify individuals who refuse to provide this information from involvement in the planning and implementation of accredited continuing education. Thank you for your diligence and assistance. If you have questions, please contact us at afreen@emeded.org

To be Completed by Planner, Faculty, or Others Who May Control Educational Content

Please disclose all financial relationships that you have had in the past 24 months with ineligible companies (see definition below). For each financial relationship, enter the name of the ineligible company and the nature of the financial relationship(s). There is no minimum financial threshold; we ask that you disclose all financial relationships, regardless of the amount, with ineligible companies. You should disclose all financial relationships regardless of the potential relevance of each relationship to the education. If you are an owner, employee or have stock in a private ineligible company, you are prohibited from participating in a CE activity.

Enter the Name of Ineligible Company

An ineligible company is any entity whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients.

For specific examples or for additional information regarding ineligible companies, visit accme.org/standards.

Enter the Nature of Financial Relationship

Examples of financial relationships include employee, researcher, consultant, advisor, speaker, independent contractor (including contracted research), royalties or patent beneficiary, executive role, and ownership interest. Individual stocks and stock options should be disclosed; diversified mutual funds do not need to be disclosed. Research funding from ineligible companies should be disclosed by the principal or named investigator even if that individual's institution receives the research grant and manages the funds.

Has the Relationship Ended?

If the financial relationship existed during the last 24 months, but has now ended, please check the box in this column. This will help the education staff determine if any mitigation steps need to be taken.

Example: ABC Company

Consultant

☐ In the past 24 months, I have not had any financial relationships with any ineligible companies.

For Faculty and Content Reviewers to Complete:

If you reported relationships above, will the relationships impact your ability to present an unbiased presentation? Yes No

Please check the box if you agree with the statement.

- ☐ I agree to disclose any unlabeled/unapproved uses of drugs or products referenced in my presentation/materials.
- ☐ The content/presentation with which I am involved will promote improvements in healthcare and will not promote a specific proprietary business interest of an ineligible company.
- ☐ My content/presentation will be fair-balanced, evidence-based and unbiased. I have not and will not accept any honoraria, additional payments, or reimbursements specific to this activity from any ineligible company.
- ☐ If applicable, I understand that eMedEd, Inc. will review my content/presentation prior to the activity and I will make changes or provide content and resources as required.
- ☐ If I am providing recommendations involving clinical medicine, they will be based on evidence that is accepted within the profession of medicine as adequate justification for their indications and contraindications in the care of patients. All scientific research referred to, reported or used in support of justification of patient care recommendations will conform to the generally accepted standards of experimental design, data collection and analysis.
- ☐ If I am discussing specific healthcare products or services, I will use generic names to the extent possible. If I need to use trade names, I will use trade names from several companies when available, and not just trade names from any single company.
- ☐ If I have been trained or utilized by an ineligible company or its agent as a speaker (e.g., speakers’ bureau), the promotional aspects of that presentation will not be included in any way in this activity.
- ☐ If I am presenting research funded by an ineligible company, the information presented will be based on generally accepted scientific principles and methods, and will not promote the ineligible company.

I have carefully read, considered and agree to each item in this form, and have completed it to the best of my ability.

Signature of reporting individual

Date



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Faculty, Author and Presenter Guidelines

Please keep the following guidelines in mind when preparing CE presentations:

- Continuing medical education consists of educational activities which serve to maintain, develop, or increase the knowledge, competence, skills and professional performance and relationships that a healthcare professional uses to provide services for patients, the public or the profession. Planners, speakers, reviewers will not approve nor present any content that does not meet this standard.
- Content must be scientifically rigorous, present a fair-balanced discussion of all therapeutic options and products, be evidence based, and unbiased. It must promote improvements or quality in healthcare.
- As much as possible, the content should present generic names of products. If trade names must be used, the names of multiple products should be used for balance from different companies.
- Any unlabeled/unapproved uses of drugs or products discussed in the content must be disclosed to the audience in either the content or verbally at the time of presentation. Please include speaker disclosures in the presentation.
- Any training or utilization by an ineligible company (eg. speakers’ bureau) will not in any way include the promotional aspects in the content.
- Slides or handout materials should not contain any commercial advertising, graphics, logos, trade names, or product-group messages.
- All published data, reference studies and articles cited in the content must be properly referenced on slides and handout materials.
- Content that presents research funded by an ineligible company must only present information that is based on generally accepted scientific principles and methods, and will not promote the interests of the ineligible company.
- If providing recommendations involving clinical medicine, all recommendations should be based on evidence that is accepted within the professions of medicine as adequate justification for their indications and contraindications in the care of patients.
- All financial relationships with ineligible companies will be reviewed to determine whether this relationship precludes participation. Additional information might be requested to clarify relationships. Failure or refusal to disclose, false disclosure, or inability to resolve any financial relationships will disqualify from participating in this activity.
- Meaningful disclosure must be made to the attendees of this CE activity when products or procedures discussed are off-label, unlabeled, experimental, and/or investigational (not FDA approved) and any information or data that represent ongoing research, interim analyses, and/or unsupported opinion.
- Payments or reimbursements will not be accepted from an ineligible company for any role in the delivery of this CE activity.

Content Standards

The following standards for CME content have been established by the ACCME, AMA and FDA:

- Content should cover and teach to the learning objectives which should be displayed in the presentation.
- CE activities are conducted for the education of the audience and, by extension, the benefit of their patients; they must not be designed to promote ineligible company’s or products.
- CE activities must be objective and balanced, including presentation of legitimate differences and contrasting views. Content must be free from commercial bias and should not advance the proprietary interests of any commercial company.
- CE content will be based on evidence that is accepted within the profession of medicine as adequate justification for their indications and contraindications in the care of patients. All scientific research referred to, reported or used in support of justification of patient care recommendations will conform to the generally accepted standards of experimental design, data collection and analysis.
- Use of generic names when referring to drugs is strongly encouraged. If trade names are used, those of several companies must be included.
- CE activity materials will be HIPAA compliant (i.e., de-identified patient information will be used when possible). The necessary copyright permission(s) will be obtained for any portion of the CE activity materials that is not original work for which a copyright is not held.
- Any changes to disclosure information, presentations, content and/or inability to abide by the above standards and guidelines must be reported to eMedEd, Inc. immediately.